

| Saturday 21st | | | | | SOCIETY TRAINING | |
|-------------------|--|--|--|------------------------------|--|--|
| 10am -11.30pm | Auditor/Vice Chairing & Leadership | Secretary: Minute taking & Meeting management | Treasurer: Managing your money | Event Management | Register to attend, from 10/9/19 <i>If you register and fail to attend without notice the society will be fined 20 euros per person.</i> | |
| 11.30am -1pm | Conflict Resolution | PRO | Balancing your accounts | Health & Safety | Attendance is mandatory for at least 4 committee members, note most sessions are repeated 3 times. | |
| 1pm -2pm | Lunch | Lunch | Lunch | Lunch | | |
| 2pm-3.30pm | Socs 101/Dashboard, socsbox, booking rooms etc | Sustainability-Your Campus Your Call | Fundraising | | | |
| 3.30pm - 4.pm | Tea Break | Tea Break | Tea Break | Tea Break | | |
| | Awards BICS & Recognition | Poster Designing | Inter Society Events | How to use Society Equipment | | |
| 5.30pm – 6.30pm | Mixer, getting to know one another, inter society events | | | | | |
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| Week Long | Tuesday 24th Sept | | Wednesday 25th Sept | | Thursday 26th | |
| 7pm -8.30pm | Chairing & Leadership | Minute taking & Meeting management | Employability Award Workshop/one of the five requirements to get the award | Managing your money | Event Management | Socs 101/Dashboard, socsbox, USCG, booking rooms etc |
| 8.30pm-10pm | Conflict Resolution | PRO | Socs 101/Dashboard, socsbox, USCG, booking rooms etc | Fundraising | Health & Safety | Awards BICS & Recognition |
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| | Friday 11th October | | | | | |
| 11.00pm - 12.30pm | Health & Safety | Secretary Minute Taking | | | | |
| 1.00pm - 2.30pm | Chairing & Leadership | Employability Award Workshop/one of the five requirements to get the award | | | 29th September Auditors Away Day Brigit's Garden Depart NUI Galway 10am sharp return to NUIG 5.30pm <i>One person per society Auditor or designate</i> <i>Register by September 17th</i> | |
| 2.30pm - 3.45pm | PRO | Managing your money | | | | |
| 4pm - 5pm | Sustainability-Your Campus Your Call | Fundraising | | | | |
| 5pm -6pm | Event Management | Conflict resolution | Socs 102 | | | |
| Wrap up in Sult | Wrap up in Sult | Wrap up in Sult | Wrap up in Sult | | | |