

Rules for adopting the new constitution template

1. All new societies and provisional societies would adopt the new template in September 2014.
2. All societies who have updated or made a request to update their constitution in the last 2 years will move to the new template by end of semester one..
3. All societies who do not have a constitution or are working from the existing template will move to the new template by end of semester one.
4. The working group will then work with societies with other constitutions with a view to all societies adopting the format of the new template, by May 2015. There is scope for additional articles and variation in the detail but the layout should be the same. These will be dealt with on a case by case basis; all standing orders will also need to be looked at. All societies will be required to have their constitutions in their file vault with a link on their profile page. Societies will be requested to ensure this is the case in September 2014, this will facilitate the working group ascertaining into which categories the societies fall.

Recognition of a society

A society must complete the following 5 steps to retain recognition as a society

- Complete an end of year report
- Complete treasurers report and balance books and receipt for spending
- Have a tables on Socs Day
- Elect at least 4 committee members by September 30th
- Upload details of your committee in full to the societies website.

Demotion to provisional Status.

- Societies must achieve a sign-up of 100 members by 7pm on Societies Day.

A society must indicate that they have generated sufficient interest among the student body and have made every effort on Societies Day to sign up members. It is advised to use a laptop, in the event of any paper sign-up sheets being used only the official signup sheets available from the Socsbox may be used. These sheets must be photocopied by 7pm on societies day and a copy left at the Socsbox for verification purposes. The society then have until 3pm on Friday (45 hours) to up load their members to the website. Registered membership will be taken at 7pm on Societies Day and only societies with the official signup sheets will have their numbers so increased by a maximum of the number on the deposited sign-up sheets.

Note: All members are wiped from your current members list on September 1st so it is in the interest of societies to send an all members an e-mail to the society- announce mailing list to ask their members from last year to come along on Societies day and sign up or go to www.yourspace.nuigalway.ie and renew their membership.

- Societies so demoted will have the first semester to increase their membership and apply to reinstate their full recognition after societies day 2 in January. If a society fails during both terms to achieve 100 members it will be deemed inactive at the end of the year.

- All new Societies or provisional Societies seeking full recognition must have achieved 100 members on Societies Day.
- All new societies in January must achieve 50 signups on Societies Day 2, there is no minimum requirement for other societies on Societies Day 2.

Retaining Funding

- To Retain funding at least 2 committee members must between them attend at least 3 sessions at societies training weekend.

Approved at a USCG Meeting Sept 5th 2014